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| **EQUAL OPPORTUNITIES EMPLOYMENT MONITORING FORM** |
| Sheffield Hallam Students' Union is committed to the successful development of an equal opportunity policy in relation to all aspects of employment from vacancy advertising, selection recruitment and training. To assist in the implementation and monitoring of this policy, applicants for posts with us are asked to provide the information below. All the questions are optional but it would help us for our monitoring purposes if you could answer all the questions.  **PLEASE RETURN THIS FORM WITH YOUR APPLICATION FORM.** |
| Please note: This form will be separated from your application form and will not be made available to the short-listing panel. |

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| **STATEMENT OF INTENT** |
| Statement of Intent - Sheffield Hallam Students' Union is committed to equality of opportunity.  We aim to meet in full our legal, social and moral obligations as an employer and service provider.  We are committed to challenging discrimination both in the provision of services, our involvement  with volunteers and as an employer of paid staff.  The organisation welcomes diversity and we consider having a diverse staff base a positive advantage  which enriches the work of the organisation by involving a broad range of interests, experience and people.  The aim is to create an environment where equality of opportunity becomes integrated throughout the organisation. An Equal Opportunities Policy and Implementation Strategy has been developed to ensure  the organisation works towards meeting these objectives. All staff and those acting on behalf of the organisation are expected to implement this policy, which will be monitored and reviewed regularly. |

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| **1. How did you hear about this role?** | | | |
| Our website (hallamunion.org) |  | Word of mouth |  |
| SHU's website (shu.ac.uk) |  |  |  |
| Other (please specify): | | | |

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| **2. Ethnicity:** *(please specify below)* |
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| **3. Gender:** | | | |
| Man |  | Woman |  |
| Non binary |  | Prefer not to say |  |

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| **4. Age:** | | | | | |
| A: 18-19 |  | B: 20-29 |  | C: 30-39 |  |
| D: 40-49 |  | E: 50-59 |  | F: 60+ |  |

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| **5. Disability:** | | | |
| *The Disability Discrimination Act 1995 outlines the definition of a disability as “A physical or mental impairment, which has a substantial and long-term adverse effect on a person’s ability to carry out normal day-to-day activities”. Sheffield Hallam Students' Union welcomes applications from individuals with a disability and is committed to equality of opportunity. You may be asked at a later stage about any requirements for an interview. If you wish to discuss any concerns about your disability in relation to the role or the short-listing process please contact Kathryn Brocklehurst, Office Services Manager, to discuss this in confidence.* | | | |
| I do not consider myself to be disabled |  | I do consider myself to be disabled |  |
| If there is anything we need to be aware of in order to make reasonable adjustments for you during the recruitment process then please give us details in the box below: | | | |
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| **6. Religious Belief:** *(please specify below)* |
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